

# Questions to Ask When Disciplining or Terminating Employees

June 1, 2020 • 12:00 PM (CT) • up to 1.5 CCB CEUs



**Brett Holubeck,**  
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and Associates

- Was the rule or policy known to the employee?
- Have all other employees who violated the rule or policy been similarly disciplined or terminated?
- Are there extenuating circumstances that would mitigate the level of discipline or termination?

# SCCE WEB CONFERENCE

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### Contact Information

Mr  Mrs  Ms  Dr

Member/Account ID (if known)

First Name MI Last Name

Credentials (CHC, CCEP, etc.)

Job Title

Organization (Name of Employer)

Street Address

City/Town State/Province

Zip/Postal Code Country

Work Phone

Email (required)

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