

Internal Investigation Best Practices

October 3, 2019 • 12:00–1:15 PM (CT) • up to 1.5 CCB CEUs



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- Companies conduct numerous internal investigations ranging in importance and complexity depending on the seriousness of the matter
- In this era of whistleblowers and high-stakes complaints, companies have to ensure that they conduct internal investigations that are properly scoped, adequately documented, and resolved fairly with appropriate discipline and remediation, as warranted
- Companies face increasing risks of judicial scrutiny and review of important internal investigations relating to employment, fraud, and other potential legal violations
- Internal investigations require planning, coordination with internal and external stakeholders, and careful interview execution, document preservation and review, and important report writing strategies
- Investigators dedicated to conducting internal investigations should be qualified, experienced and aware of important trends

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