Show off your accomplishments: Use the CCB logos or trademarked wording in your communications

Using CCB certification logos in your professional communications is a great way to showcase your knowledge and dedication to the profession. It also can enhance your credibility within the profession and assists with the development of professional standards within the field. You can use the logos or trademarked wording in your signature line, business cards, LinkedIn account, Facebook page, or letters. These logos and trademarked wording can be used by any individual actively holding a CCB credential.

Part of the certification’s reputation comes from being recognizable. Using the most current trademarked logos and phrases adds recognition to the certification and the accomplishments of those who hold it. It demonstrates to others that you hold the level of up-to-date knowledge necessary to earn and maintain the credential. The following are the most current trademarked logos or phrases to showcase your certification.

If writing out your certification, please use the following:

- Certified in Healthcare Privacy Compliance (CHPC®)
- Certified in Healthcare Compliance Fellow (CHC-F)℠
- Certified Compliance & Ethics Professional (CCEP)℠
- Certified Compliance & Ethics Professional-International (CCEP-I)℠
- Certified Compliance & Ethics Professional Fellow (CCEP-F)℠

You can access the certification logo images from the links below:

- [CHC](http://bit.ly/cht-logos)
- [CHC](http://bit.ly/cht-logos)
- [CHRC](http://bit.ly/cht-logos)
- [CHRC](http://bit.ly/cht-logos)
- [CHPC](http://bit.ly/cht-logos)
- [CHFC](http://bit.ly/cht-logos)
- [CCEP](http://bit.ly/cht-logos)
- [CCEP](http://bit.ly/cht-logos)
- [CCEP-I](http://bit.ly/cht-logos)
- [CCEP-I](http://bit.ly/cht-logos)
- [CCEP-F](http://bit.ly/cht-logos)
- [CCEP-F](http://bit.ly/cht-logos)

Certification fun facts

- Over 4,100 individuals are currently CHC certified
- More than 120 individuals sat for the CHC exam following HCCA’s 2014 Compliance Institute
- Over 2,200 individuals are currently CCEP certified
- The CCEP-I designation is currently held by individuals in more than 45 countries
Earning CEUs on a shoestring budget

Outside events and activities for CCB CEUs

HCCA/SCCE events are not the only way you can earn CEUs. We accept compliance and ethics related education credits earned from other organizations as well.

Outside events and activities for CCB CEUs include:

- Attending an event hosted by another organization that addresses at least one of the ten subject areas. Earn 1.0 live CCB CEU per 50-minute hour upon review and approval from a CCB certification specialist.

- Participating in a live web conference hosted by another organization that addresses at least one of the ten subject areas. Earn 1.2 live CCB CEUs per 90-minutes upon review and approval from a CCB certification specialist.

- Presenting/speaking at an event (e.g., a conference, training, or web conference) hosted by another organization on a compliance- or ethics-related topic that meets at least one of the ten subject areas. Earn 2.0 live CCB CEUs per presentation.

- Submitting an article you’ve written and had published in any organization’s educational publication. The article must relate to one of the ten subject areas. Earn 2.0 non-live CCB CEUs per article upon review and approval from a CCB certification specialist.

- Completing self-study activities such as online training modules or readings that include at least one of the ten subject areas. Earn 1.0 live CCB CEU per 50-minute hour upon review and approval from a CCB certification specialist.

- Reading the Report on Medicare Compliance, Report on Research Compliance, or Report on Patient Privacy offered through AIS. Please contact CCB@compliancecertification.org for the form to earn 1.0 non-live CCB CEUs per volume read.

Continuing Education Units (CEUs) 101

CEUs earned within a certification period stay in that certification period, even when in excess of the 40 required to renew CCB’s five basic certifications (CHC, CHRC, CHPC, CCEP, and CCEP-I).

Numerous organizations submit their conferences and trainings to the Compliance Certification Board (CCB)® for pre-approval. See page 3 to learn how to submit CEUs from pre-approved events outside of SCCE or HCCA.
How to: Submit CEUs earned from pre-approved events (non HCCA/SCCE events)

The screenshots below show SCCE’s website. HCCA’s website will function in the same way.

1. Login to your SCCE or HCCA free password-protected online account.

Any individual who has previously participated in an SCCE or HCCA activity has a free password-protected account already set up at www.corporatecompliance.org or www.hcca-info.org.

2. Click on “Add CEUs” on the “My Account” section.

You will automatically be shown the “My Account” section once you have logged in. This section is specific to you, giving you access to information such as certifications you hold, events you have registered for, and other transactions.

3. Click on the “Pre-Approved Events (Non SCCE Events)” or “Pre-Approved Events (Non HCCA Events)” option at the bottom.

If you are not sure whether the outside event you attended is pre-approved for CCB CEUs, please contact the event sponsor directly to verify.

4. Select the “Event Date and Title,” then the “Total Number of CEUs earned” as listed on the certificate, and finally the “Program Code” as found on the that same certificate.

Once you have entered the information from your certificate and hit submit, your CEUs will be automatically added to your account. You do not need to send the certificate to CCB. If you cannot find your event or receive an error message, please contact ccb@compliancecertification.org.
Q: Do I need to attend SCCE or HCCA events to maintain or apply for a basic certification (CHC, CHPC, CHRC, CCEP, or CCEP-I)?

No, the Compliance Certification Board (CCB)® does not require that you attend SCCE or HCCA events or be a member for its basic certifications. CCB accepts relevant CEUs from any organization or event sponsor upon review and approval. Content submitted from other organizations must be relevant to compliance or ethics by meeting at least one of the following ten subject areas identified by CCB. These include:

- Application of management practices for the compliance professional;
- Application of personal and business ethics in compliance;
- Written compliance policies and procedures;
- Designation of compliance officers and committees;
- Compliance training and education;
- Communication and reporting mechanisms in compliance;
- Enforcement of compliance standards and discipline;
- Auditing and monitoring for compliance;
- Response to compliance violations and corrective actions; and
- HIPAA privacy.

For more FAQs, go to www.compliancecertification.org → Candidates’ FAQ